

STEPS TO SUCCEED AT FULLERTON COLLEGE

Congratulations for selecting Fullerton College, one of the finest, oldest and largest community colleges in California. Please follow the steps in the checklist below to be successful in achieving your educational goals at Fullerton College.

1 _____ ADMISSION APPLICATION

If you have recently applied to FC for the upcoming term, congratulations! If not, apply/re-apply on-line at www.fullcoll.edu starting March 1st for Summer/Fall term and Oct 1st for Spring term.

2 _____ ORIENTATION

New students are required to complete the on-line orientation prior to taking their assessment test. The orientation may be found on your myGateway student page, “student links” section.

3 _____ ASSESSMENT

Complete skills assessment at FC for ESL/English, Reading, Mathematics, and Chemistry at the Assessment Center, 3000 Bldg. Rm. 3023, M-F 9-12p, 1p-4p and selected Saturdays. All students will be required to schedule an appointment to take an assessment test. For additional information, please refer to the Assessment Center home page at: <http://assessment.fullcoll.edu>. After completing the assessment test, all students must see a counselor to complete the assessment process. If you have taken an assessment at another Calif. Comm. Coll. within the last 2 years, provide course placement with test scores & placement /transcripts from the other college(s) attended. Assessment scores are valid for 2 years from the date taken. Within 90 days of test date, students may retest with counselor approval. After 90 days, students may retest, with exceptions. Please see a counselor for additional information. The Chemistry assessment can only be taken once.

4 _____ OFFICIAL DOCUMENTS

If applicable, provide AP scores, high school and other college official transcripts (sealed envelope) to Admissions and Records, 2000 Bldg, 1st floor, MWThF 8-5pm; Tues 8-6:30p, (714) 992-7075.

5 _____ GROUP ADVISING

New students are required to attend a 90 minute group advising session with a counselor before registering for courses. Appointments for group advising sessions are made after the completion of assessment (step #3).

6 _____ COUNSELING – (714) 992-7084

Returning and transfer students from other colleges need to contact the counseling office for an appointment. 2000 Bldg, 2nd floor, MWThF 8-5pm, Tues 8-7pm and selected Saturdays, 9-1pm. (714) 992-7084. General information and selective on-line counseling services are available at the counseling website <http://counseling.fullcoll.edu>.

7 _____ FINANCIAL AID

For information on federal/state assistance and eligibility requirements, contact Financial Aid Office, 100 Bldg, 1st floor, (714) 888-7588. <http://financialaid.fullcoll.edu>

8 _____ SCHEDULE OF CLASSES

Refer to the Class Schedule for course offerings. Purchase at the bookstore, 2000 Bldg, 1st floor, M-Th 7:30-6p, F 7:30-5p, (714) 992-7008 or visit their website <http://bookstore.fullcoll.edu>

9 _____ REGISTRATION APPOINTMENT

Prior to registration, new/returning students will receive via e-mail and through their myGateway account, an appointment (day/time) to register online via **myGateway**.

10 _____ REGISTRATION

You may register using **myGateway** at www.fullcoll.edu at your assigned time or anytime after. Please refer to **Online Registration Instructions** on the Admissions and Records website: <http://admissions.fullcoll.edu/Registration/registration.html>.

11 _____ FEES

Registration fees **must** be paid immediately after registering or you **may be dropped** from all classes. Refer to “**Fees**” page in the Class Schedule.

12 _____ FIRST DAY ATTENDANCE

It is **extremely** important that you attend the first class meeting. Failure to attend may result in being dropped from the class.

13 _____ EDUCATIONAL PLANNING

After completing 15 units, all students should see a counselor to declare an educational goal and complete or modify a Student Educational Program Plan (SEPP). Call (714) 992-7084 for appointments.

14 _____ STUDENT SERVICES

Many services are provided to support students’ success at FC. Refer to the “**Support Services for Students**” section in the Class Schedule.

Note: Students have the right to challenge, appeal or to be exempt from any step in Matriculation. Please refer to “**Matriculation**” pages in the College Catalog.